



## Monterey Bay Spouses Club (MBSC) Scholarship Application 2024 Instructions

*The Monterey Bay Spouses' Club (MBSC) scholarship is awarded annually to the dependents of active duty, retired, or deceased military members living in the Monterey County area within the last 5 years based on scholastic achievement, extracurricular activities, community involvement, etc. Multiple recipients may be selected for this scholarship and may be awarded up to \$1,000. All eligible applicants are encouraged to apply.*

### **Scholarship Eligibility Criteria:**

Scholarship applicants must meet all six of the following eligibility criteria to be considered for an award:

- Applicants must be dependents of active duty, reservist, national guard, retired, or deceased military members currently living or have lived in the Monterey County area within the last 5 years and be able to verify with documentation.
- The applicant must intend to pursue a degree or certification at any accredited post-secondary institution on either a full-time or a part-time basis. This includes, but is not limited to associates, undergraduate, graduate, or professional degrees; trades certifications; or continuing professional accreditation.
- Scholarship recipients have until November 30 of the year applied to provide proof of enrollment in college and a point of contact in the Financial Aid office before the scholarship check is issued to the institution. If proof is not provided by that date, the recipient will lose all claims to the scholarship and the funds will be returned to the scholarship account.
- Applicants will be judged based on merit, academic promise, extra-curricular activities, community involvement, references, and an essay. Financial need is *not* considered.
- All applicants must use the current year's application form provided by MBSC.
- Applications received after the deadline will not be considered.

*Applicants will be considered without regard to race, color, religion, and national origin, rank of sponsor, sex, age, or financial need. If a recipient accepts appointment to a service academy, the scholarship will automatically be transferred to a qualified first alternate.*

### Scholarship Requirements:

In order to be considered for an award, your completed application package must fulfill all of the following scholarship requirements:

- Applicants must meet all the scholarship eligibility criteria.
- Applicants must submit a completed application package. Application packages must include ALL of following:
  - A completed and signed MBSC Scholarship 2024 application (with checklist included).
  - An official copy of the applicant's most recent high school or college/university transcript. Scanned copies of originals, or certified copies are acceptable. If no transcripts are available, please complete a personal statement of academic history.
- One signed letter of recommendation from persons outside your family. Examples of acceptable sources for letters of recommendation include school faculty members, work supervisors, members of volunteer organizations, members of clergy, or members of the community who can attest to your character. Letters must include an address and phone number at which the person writing the letter can be reached. The writer must identify the applicant by name. Letters of recommendation may be provided in a sealed envelope with your hardcopy application package or sent electronically to [scholarships@mbosc.net](mailto:scholarships@mbosc.net) directly by the signatory.
- Applicants must submit the typed application package to the MBSC Scholarship 2024 Committee **by mail postmarked by May 15, 2024, or online by May 15, 2024.**
- If selected for an award, applicants must provide proof of military dependent status and Monterey County residency before scholarship checks will be issued to their institution.

### Instructions for Submitting the Scholarship Application:

To be considered for an MBSC Scholarship award, all application packages must include the following components and comply with the stated instructions. Incomplete application packages will not be considered.

- Applications may be submitted as hardcopies, or electronically. Electronic applications must be provided as a single (1) PDF document that includes all required documentation.
- All applications, including essays, must be typed. Hardcopy application packages must be held together with a clip, NOT stapled.
- Sign and date MBSC Scholarship 2024 application, thereby acknowledging all statements to be true and factual, that all work contained is your own, and that you are fully aware of all the rules and requirements of the application. If your sponsor is unable to sign the application, please state why they are unable to sign and who is signing in your sponsor's place.
- Include your transcripts or your personal statement of academic history.
- Complete the essay section of the application (located in Section 4 of the MBSC Scholarship Application).

- Include one (1) signed letter of recommendation (electronic or hard copy in a sealed envelope).
- Hardcopy application packages must be mailed to the address provided and submitted as a hardcopy. **Hand-delivered applications will NOT be accepted.** Applications should not be folded and must be **postmarked by May 15, 2024.** Mail your completed application package to:

**MBSC Scholarship 2024**  
**c/o Scholarship Committee**  
**PO Box 8306**  
**Monterey CA 93943**

**Do not send the application via certified or any other signature required mailing methods! There is no one to sign for it!**

Electronic applications may be uploaded by May 15, 2024, to the Google Forms link: <https://forms.gle/C7JSv6ZMcrNVhAE68>. All applicants will be sent a confirmation e-mail once their application packages are received.

#### **Scholarship Selection Criteria:**

The following criteria will be used in judging application packages and selecting recipients for the 2024 MBSC Scholarship Awards:

- Academic achievement including transcripts etc.
- Extra-curricular activities
- Community involvement
- Any additional achievements and/or recognition
- Essay
- Letter of recommendation

After anonymous judging has taken place, scholarship recipients and non-recipients will be notified via e-mail. Scholarship recipients will be required to provide proof of military dependent status and Monterey County residency. Applicants can be awarded only one scholarship each year.

Scholarship recipients have until November 30, 2024, to provide proof of enrollment and point of contact in the financial aid office before the scholarship monies are issued to the institution. If a recipient accepts appointment to a service academy, the scholarship will automatically be transferred to a qualified first alternate. Scholarships will be disbursed directly to the recipient's designated institution of higher learning to apply toward tuition, room and board, books, and other fees. Awards will be paid in a single installment.

***If you have any questions about the application process or eligibility criteria, please contact the scholarship chairperson, Gökçe Garip at [scholarships@mbosc.net](mailto:scholarships@mbosc.net).***